

**REDWOOD PTSA PARENT VOLUNTEER FORM**  
**2008 - 2009**

( ) Returning Family or ( ) New Family

YOUR NAME \_\_\_\_\_ STUDENT'S NAME \_\_\_\_\_ GRADE \_\_\_\_\_

PHONE \_\_\_\_\_ ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_ Previous Middle School \_\_\_\_\_

I WOULD BE HAPPY TO SHARE MY TIME AND TALENTS AT REDWOOD:

PROFESSION \_\_\_\_\_ TALENTS/INTERESTS \_\_\_\_\_

Please indicate your volunteer interests (X) below:

**ADMINISTRATION OFFICE:** Contact Sam Miller at 945-3620 or [sam@redwood.org](mailto:sam@redwood.org)

( ) Help as needed throughout the year ( ) Distribute schedules first day of school in Aug. ( ) Distribute schedules first day of school in Jan.

**ADMINISTRATION OFFICE:** Contact Louise Aliano at 945-3612 or [louise@redwood.org](mailto:louise@redwood.org)

( ) Advanced Placement Test Proctors (May 2009) 4 to 5 hrs/test

**ADMINISTRATION OFFICE:** Contact Karlene Caldwell at 924-6200 or [kcaldwell@redwood.org](mailto:kcaldwell@redwood.org)

( ) organize Lost & Found; wash and donate unclaimed items to charity, 2-3 hrs, 3 X yr, flexible schedule

**COLLEGE & CAREER CENTER:** Contact Paula Vantrease at 945-3641 or [pvantrease@redwood.org](mailto:pvantrease@redwood.org)

( ) Assist with sorting of materials, flexible schedule

( ) Scholarship volunteer, once a week initially, then every other week

**COUNSELING DEPT:** Contact Nancy Malcolm at 945-3600 x 3626 or [nmalcolm@redwood.org](mailto:nmalcolm@redwood.org)

( ) Freshman Academic Plan Night, September 2008 ( ) Senior College Application Night, October 2008

( ) College Night For Juniors, October 2008 ( ) Eighth Grade Night, March 2009 (Answer parents' questions)

( ) Ninth Grade Enrollment (3/09) **Please indicate** either ( ) 12:20pm – 3:30pm shift **or** ( ) 3:30 – 6:30pm shift

**SERVICE CENTER:** Contact Roland at 945-3600 x 3621 or [ruesch@redwood.org](mailto:ruesch@redwood.org)

( ) Volunteer as needed for bulk mailings (e.g. Progress Reports, Report Cards) 45-60 minutes/shift

**STUDENT ACTIVITIES:** Contact Sally Robert at 945-3622 or [sally@redwood.org](mailto:sally@redwood.org)

( ) "RIGHT STUFF" sales & distribution, Friday before 1st day of school in Aug.; 7:45am-11am or 11am-2pm

( ) Blood drives (10/08 AND 3/09) 2-3 HRS ( ) Verify athletic participation forms (8/08, 11/08, & 2/09)

**NURSE'S OFFICE:** Contact Wanda Milford at 945-3618 or [wmilford@redwood.org](mailto:wmilford@redwood.org)

( ) Filing and office work, 2 hrs/week (plus more hrs. at beginning of school year), health professional preferred because of confidentiality issues.

**LIBRARY:** Contact Tom Kaun at 945-3662 or [librarian@redwood.org](mailto:librarian@redwood.org)

Minimum Commitment is 2 hrs weekly or biweekly.

( ) Filing ( ) Shelving ( ) Book Processing & Repair ( ) Data Entry ( ) Typing ( ) Checking in Periodicals ( ) Clipping Newspaper Articles ( ) Writing/Editing Articles for Redwood Post.

**ART:** Contact Liz Lauter at 945-3600x 3653 or [llauter@redwood.org](mailto:llauter@redwood.org)  
 Field Trip Drivers/chaperones, 9am – 2:45pm on weekdays  Help with Art Show  
 Guest Artist in ceramics or sculpture classes

**WORLD LANGUAGES:** Contact Bernadette Rattet at 945-3600x6126 or [brattet@redwood.org](mailto:brattet@redwood.org)  
 Parents who are fluent in French needed to explain grammar concepts to advanced students, to help with listening comprehension and conversation, and to correct homework. 1-2 hrs/month in fall, more in spring.

**PTSA COMMITTEES:**

**CAMPUS IMPROVEMENT:** Contact Parents Lindy Flemming at 924-9739 ([lflemming@sbcglobal.net](mailto:lflemming@sbcglobal.net)) or Maija Norstad at 924-7067 ([majjianorstad@yahoo.com](mailto:majjianorstad@yahoo.com))

Gardening; monthly work parties, alternate Sat./Sun.mornings, 9am to noon  Construction as Needed

**CAMPUS TOURS:** Contact Sue Chelini at ([sue@redwood.org](mailto:sue@redwood.org))

Tour guides for parents of prospective students

**Freshman Orientation Lunch:** Contact Susie Gamble at 924-0208 or [susiegamble666@hotmail.com](mailto:susiegamble666@hotmail.com)

Serve pre-made sandwiches to incoming freshman on August 15, 2008

**GRAD NIGHT CHAIRS:** Contact Patty Shimek 925-0538 ([p2s@comcast.net](mailto:p2s@comcast.net)), Elaine Bengle 461-7485 ([eben522@comcast.net](mailto:eben522@comcast.net)) or Sue Pearlstein 457-5576 ([suepearlstein@yahoo.com](mailto:suepearlstein@yahoo.com))

GRAD NIGHT COMMITTEE, all grade-level parents are welcome to help plan and run event

**PHOTO DAY:** Contact Margie Reis at 927-3635 or ([reismw@aetna.com](mailto:reismw@aetna.com)).

August 15, 2008

**HOSPITALITY:**

Help with Staff Holiday Party in December. Contact Toni Piccinini at 457-9156 or [bellatoni@aol.com](mailto:bellatoni@aol.com)

Help with Staff Appreciation Luncheon in May. Contact Anne Doyle at 924-5685 or [doylea@comcast.net](mailto:doylea@comcast.net) or Cynthia Peterson at 924-5416 or [cpete@comcast.net](mailto:cpete@comcast.net)

Refreshments for Parent Ed evening events Fall and/or Spring. Contact Marinda Lobo at 331-8836 or [mmlobo@pacbell.net](mailto:mmlobo@pacbell.net)

**PTSA MAILINGS:** Contact Antoinette Snyder at 927-2161 or [snydera@solgar.com](mailto:snydera@solgar.com).

As needed.

**GENERAL HELP:**  Volunteer on an as-needed basis

**QUESTIONS OR COMMENTS RE PTSA?** Contact PTSA Volunteer Coordinator Rhonda Giannini at 945-9668 or [Rhonda.giannini@gmail.com](mailto:Rhonda.giannini@gmail.com)

**Please Mail this Form to PTSA Volunteer Coordinator, Redwood High School,  
395 Doherty Drive, Larkspur, CA 94939. Thanks!**